

Grade 6 Charlotte Small Field Trip Camp Evergreen – September 16 - 17, 2025



IMPORTANT: Please do not bring nut products of any kind, including peanuts, to camp. We will be charged a \$200 cleaning fee if someone brings nuts.

****Payment is due by September 12th. ****

Volunteers: You MUST have your CRIMINAL RECORD CHECK completed before going on this trip.



September 2, 2025

Dear Parents & Guardians:

On this year's field trip the Grade 6 classes will be going to Camp Evergreen for a two day educational and fun-filled field trip. The details are included in the following package. Please note the costs below:

Students: \$75
(The total cost is actually \$145, but the Parent Council is covering the remainder!)
This includes meals and snacks (except for the bagged lunch they need to bring on the first day). It also includes the site fee for the Camp, adventure games, all activities, and busing.

Parents: \$80 + GST
**staying overnight This includes everything mentioned above. (Note: Trail rides for adults will be dependent upon the number of available horses.)

Parents: \$15/day if not staying overnight
**NOT staying overnight

**** Payment is due by Sept. 12th, 2025. **** Please check your School Cash Online to see what you owe - the same amount is due for every child, but depending on whether the parent is not attending, staying overnight, just coming out for the day(s), the parent owing amount will vary.

Note: There are several forms at the back of this package that need to be filled out and returned to the school by **September 12th, 2025.**

For those of you that will be volunteering to come with us THANK YOU! We couldn't do these trips without you.

A Criminal Record Check and **Vulnerable Sector Check** is required of all volunteers prior to volunteering in any Division school and may be obtained without cost when a letter accompanies the request.

Please note, that in accordance with Administrative Procedures 490 and 407, no alcohol or controlled substances (legal or illegal) are to be consumed by staff or volunteers on school property or on school field trips due to the impairment of mental faculties and physical performance.



GRADE 6 CHARLOTTE SMALL FIELD TRIP

DATES: September 16-17, 2025

LOCATION: Camp Evergreen - located 14 kilometres south of Sundre, Alberta.

OBJECTIVES: To provide the students with an opportunity to:

- a. Team Build - this is an opportunity for each cabin to learn how to work together better, communicate, and have fun while achieving a task.
- b. Trail Ride - The students will go on an hour-long ride around the camp. There are dozens of trails and there is plenty to see. The knowledgeable staff will partner students with a horse of each student's skill level so that they can have the best ride possible.
- c. There are a variety of Vertical Challenges at Camp Evergreen. The possible activities they may be offering are:
 - Climbing Wall - participants will get to learn climbing techniques and get to experience all the different sides of the wall. They will get to learn about the different pieces of equipment they use and what makes up a rope, how to tie knots, and how to boulder.
 - Or Zipline (Upper Challenge Course) - Their 100ft zipline will be sure to make the students smile after they have accomplished this goal.
 - Low Ropes Challenge Course: The campers will work in teams of three to navigate across a series of ropes challenges low to the ground. This is a good team building exercise.
- d. Survival Skills – woodsmanship & orienteering – the students will learn how to start fires and they will learn about their surroundings, how to use a compass, and what they need to survive if they are lost!
- f. Field Games - all the campers and staff gather on the playing field to participate in a variety of fun games. Some of the games the students will play may be:
 - Knight, Riders, Princesses, and Cavaliers
 - Steal the Bacon
 - Pip, Squeak, and Wilbur
 - Drip, Drip, Drop
 - Egg, Chicken, Eagle
 - Rock, Tree, Water
 - Predator – Prey
 - Frisbee Golf
- g. Canoeing – The students will get to learn not only the different strokes needed to control and steer their canoe, but they will also get to learn how to switch positions, do t-rescues, and avoid getting tipped.

Website:

<https://www.camp-evergreen.com/>



Schedule of Events

September 16th, 2025:

7:30 a.m. - Bus arrives at school. Begin packing up. Luggage/bedding into trucks/trailer - Not on bus!

7:45 a.m. - Bus departs for Camp Evergreen.

9:00am	Arrive and Orientation at the Activity Centre Move into cabins				
9:45am	Activity 1:	Canoeing	Survival Skills	Archery	Zipline
		Group 1	Group 2	Group 3	Group 4
11:00am	Activity 2:	Balance Beam	Canoeing	Survival Skills	Archery
		Group 1	Group 2	Group 3	Group 4
12:15 PM	Bagged lunch at the dining hall				
1:15pm	Activity 3:	Trail Ride	Balance Beam	Canoeing	Survival Skills
		Group 1	Group 2	Group 3	Group 4
2:30pm	Activity 4:	Climbing Wall	Trail Ride	Balance Beam	Canoeing
		Group 1	Group 2	Group 3	Group 4
3:45pm	Activity 5:	Bazooka Ball	Climbing Wall	Trail Ride	Balance Beam
		Group 1	Group 2	Group 3	Group 4
5:00pm	Activity 5:	Zipline	Bazooka Ball	Climbing Wall	Trail Ride
		Group 1	Group 2	Group 3	Group 4
6:15pm	Supper				
7:30pm	Campfire, Yodel'n'Hum & Snack at the Fort Fire Circle				
8:30pm	Cabin Time				
10:00pm	Quiet on Site				
Wednesday, September 17th					
8:00am	Breakfast				
8:45am	Pack up & Tidy up				
9:15am	Activity 6:	Archery	Zipline	Bazooka Ball	Climbing Wall
		Group 1	Group 2	Group 3	Group 4
10:30am	Activity 7:	Survival Skills	Archery	Zipline	Bazooka Ball
		Group 1	Group 2	Group 3	Group 4
12:00pm	Lunch				
1:00pm	Pack buses and depart				

Because students will have extra luggage, sleeping bags, pillows, etc with them - we ask that parents are available to pick their student up at Charlotte Small when we return on the 17th instead of taking their regular bus home. Please plan to be here at 3:00(ish) and avoid parking in the bus lanes. Parking available in the regular lot, the community hall, or on the road. Thanks!

GRADE 6 FIELD TRIP

Camp Evergreen

Sept. 16-17, 2025

CHECKLIST: PARENTS - please go over this list with your child.
(for your information and guidance only)

CLOTHING:

- ☐ 1. Sleeping bag in a waterproof sack or plastic garbage bag and warm quilt or extra blanket and pillow
- ☐ 2. Raincoat and rain footwear
- ☐ 3. Change of warm clothes
- ☐ 4. Warm jacket
- ☐ 5. Hat
- ☐ 6. Indoor shoes or slippers (you must wear indoor shoes in the dining hall)
- ☐ 7. Close-toed shoes (required at the zipline and on all horse-related activities)
- ☐ 8. Long pants (required on all horse-related activities)

MISCELLANEOUS:

- ☐ 1. towel
- ☐ 2. face cloth
- ☐ 3. toothbrush and paste
- ☐ 4. comb or brush
- ☐ 5. soap
- ☐ 6. deodorant
- ☐ 7. flashlight
- ☐ 8. sunscreen
- ☐ 9. water bottle
- ☐ 10. bug spray
- ☐ 11. **bagged lunch** for the first day

EXTRAS:

- ☐ - camera
Please note the item regarding **cell phones** at the end of page 7. Cell phones are not allowed at Camp Evergreen.

Note: Students are not allowed to have pocket or hunting knives on the field trip. Nor are they allowed to have personal gaming devices or phones. These items will be taken away and returned at the end of the trip.

RULES

To try and prepare for any eventuality we have come up with a list of rules and their consequences. We require that all students sign this rule sheet with one of their parents.

THESE RULES WILL BE STRICTLY ENFORCED. IT IS EXPECTED THAT ALL STUDENTS OBEY THESE RULES. **WE NEED EVERY ADULT'S ASSISTANCE IN ENFORCING THEM.** THANK YOU!

1. Regular bus rules are in effect on the bus.

- a. remain seated: keep all body parts out of the aisle
- b. talk at a normal or quiet volume; no yelling
- c. no fighting
- d. clean up any messes you make: take garbage with you

Consequence for breaking one of the above: You will either be moved to a seat by yourself, to the front or with a supervisor.

2. No electronic games, phones etc. anywhere.

Consequence: Device is taken and not returned until we are back from our trip.

3. Students must cooperate (obey) all supervisors quickly and cheerfully.

Consequence(s): These instances can be of varying degree and the consequences will vary as well. Possible consequences may include: e.g.

- a. child being reprimanded by teacher or parent supervisor
- b. child being given extra work duties
- c. child being excluded from activity
- d. child being excluded from several activities
- e. child being sent home

4. When on this trip, students will be quiet, orderly and will participate fully.

Consequence: *see #3

5. Obey any additional rules and requests from parents and staff members.

Consequence: *see #3

6. Stay in assigned squads with their leader.

Consequence: Child will be reprimanded and if it happens again the child will be excluded from the remainder of the activity.

7. Stay in your own cabins after lights out (except for in the case of bathroom break or an emergency).

Consequence:

- a. child being reprimanded by teacher
- b. child losing privileges
- c. child being sent home

8. No food or water fights.

Consequence: The child(ren) will clean up the mess and miss the next activity.

9. Students do not go near the river or body of water unless they have permission from a teacher AND are supervised by an adult.

Consequence: The child will not be allowed to do any more activities and will have to stay with a designated adult for the remainder of the field trip. (if this infraction has occurred along with any other infractions the child may be sent home)

10. Students stay within the confines of the camp.

Consequence: students will miss the next activity and be required to stay with a supervisor.

11. No alcohol or drugs are permitted on the trip by either students or supervisors.

Consequence: Those involved will be asked to leave the trip immediately.

12. To enable and encourage students to use this trip as an opportunity for independence, to build friendships, and to enjoy nature, students are only to have phones with them to use as cameras (digital cameras preferred). No texting or phone calls being received or going out permitted, except on an emergency basis with a teacher's permission. All phones are to be given to each child's teacher at bedtime. If a child has a phone that the teacher was unaware of the following consequence will apply. There is a phone available at the camp as well. *Please see the consent form below.

Consequence for not complying: Device taken away and returned at the end of the trip.

If you have any questions please call Mrs. Kalev at the school at 403-729-3868.



***If a student has given cause to be sent home that child's parent or guardian will be required to come and pick their child up from the camp at the parent's cost.**

The above consequences are a general guideline that the teachers and parent volunteers will be following. Each incident will be examined separately and therefore if a teacher or volunteer deems that the consequences need to be altered from the way they are listed above; they will be. As teachers we are responsible for every child's safety and well-being while on this trip and we take this responsibility very seriously. Please help us to ensure that everyone has the wonderful field trip that they deserve! Having all students follow the expectations will guarantee an excellent experience for all!

Student's signature

Parent or guardian signature

***Consent regarding mobile phones:**

- ☐ Yes, my child will have a phone with them on this trip.
- ☐ No, my child will not have a phone with them on this trip.

CHARLOTTE SMALL ELEMENTARY SCHOOL

**Grade 6 Field Trip
Pupil Information Form**

To be filled out by the parent(s) or guardian(s) and returned to the classroom teacher.

NOTE: The information requested on this form is considered confidential by the school and will be treated accordingly. It is requested in order to assist the student so that he or she may enjoy the camp experience more fully. It should be returned to the classroom teacher in a sealed envelope.

NAME: _____ BIRTHDATE: _____

ALBERTA HEALTH CARE #: _____

ADDRESS: _____

HOME #: _____ WORK #: _____ CELL #: _____

PARENT OR GUARDIAN: _____

1. Does the student receive medication? ☐ What types? _____

2. Does or has the student had any illness such as:

a. Diabetes ☐

b. Rheumatic Fever ☐

c. Asthma ☐

d. Allergy ☐ _____

e. Epilepsy ☐

f. Other ☐ _____

If your child has an allergy, does the student require an epi-pen? _____

Will they have one with them on the trip? _____

3. Has the student been away from home before? _____

4. Has the student been at a camp before? _____

5. Does the student have any problem of which the staff should be aware, or any dietary allergies/restrictions? (Camp evergreen does their best to accommodate all dietary allergies/restrictions)

6. My son / daughter _____ has permission to go on the field trip to Camp Evergreen on September 16-17, 2025. I also give my permission for the teacher in charge to authorize medical aid on my behalf should it become necessary.

7. I _____, would like to be considered for volunteering on the field trip to Camp Evergreen on September 16-17, 2025. (check box that applies) (note - teachers will contact selected overnight volunteers upon completion of the forms, as we have a limited number of spots available)

☐ I will be spending the night in a student cabin, attending the entire field trip, and understand the fee that I am responsible for.

☐ I will volunteer for the daytime portions of the field trip, but will not be spending the night. I understand that I am responsible for paying a fee for this portion.

SIGNATURE OF PARENT OR GUARDIAN

